



SOUTH CAROLINA OFFICE OF
RURAL HEALTH

Investment. Opportunity. Health.

Rural Health Clinic Overview
Shannon Chambers

Financials

- Clinic receives an All Inclusive Rate (AIR) for services
- Independent Clinic- Current Independent RHC Rate is: \$84.70
- Provider Based Clinic tied to a hospital with less than 50 beds- Rate is uncapped but based on cost.
- AIR is paid for visit and/or procedure(s)
- Labs are reimbursed under the Medicare Fee Schedule same as a regular Fee for Service Clinic (Independent) or reimbursed under the hospital numbers just like the patient walked into the hospital to have the services completed (Provider-Based).

Type of Info.: Pricing Information
HCPCS Criteria: Single HCPCS Code
MAC Option: Specific MAC
Modifier: Global (Diagnostic Service) OR Physicians Professional Service where Professiona
MAC: 11202 SOUTH CAROLINA
[Update Results](#)

Single HCPCS Code

Code	Description
99213	Office/outpatient visit est

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MODIFIER	PROC STAT	MAC LOCALITY	NON-FACILITY PRICE	FACILITY PRICE	NON-FACILITY LIMITING CHARGE	FACILITY LIMITING CHARGE	CONV FACT	NA FLAG FOR TRANS NON-FAC PE RVU	NA FLG FOR FULLY IMP NON-FAC PE RVU	NA FLAG FOR FULLY IMP FAC PE RVU	NA FLAG FOR FULLY IMP FAC PE RVU
	A	1120201	\$69.80	\$49.77	\$76.26	\$54.38	35.9996				

Location, Location, Location

- Rural Health Clinics must be located in communities that are both “rural” and “underserved”. For purposes of the Rural Health Clinics Act, the following definitions apply to these terms:
 - ❖ Rural Areas – Census Bureau designation as “Non-urbanized”
 - ❖ Shortage Area – a federally designated Health Professional Shortage Area, a federally designated Medically Underserved Area

RHC Services

RHCs furnish:

- Physician services
- Services and supplies incident to the services of a physician
- NP, PA, certified nurse-midwife (CNM), clinical psychologist (CP), and clinical social worker (CSW) services
- Services and supplies incident to the services of a NP, PA, CNM, CP, and CSW
- Medicare Part B-covered drugs furnished by and “incident to” services of an RHC practitioner.

RHCs Must

- Employ a NP or PA (RHCs may contract with NPs, PAs, CNMs, CPs, and CSWs when at least one NP or PA is employed by the RHC)
- Have a NP, PA, or CNM working at the clinic at least 50 percent of the time the RHC operates.
- Directly furnish routine diagnostic and laboratory services
- Have arrangements with one or more hospitals to furnish medically necessary services that are not available at the RHC
- Have available drugs and biologicals necessary for the treatment of emergencies

Labs

- Furnish all of these laboratory tests onsite:
- Chemical examination of urine by stick or tablet method or both
- Hemoglobin or hematocrit
- Blood sugar
- Examination of stool specimens for occult blood
- Pregnancy tests
- Primary culturing for transmittal to a certified laboratory

The Rules - 42 CFR 491

This is the Code of Federal Regulations (CFR) which stipulates rural health clinics' conditions for certification.

http://www.cms.gov/Regulations-and-Guidance/Legislation/CFCsAndCoPs/RHC_FQHC.html

- 12 Sections!!

Policy Manual Requirements

- Written policies should consist of both administrative and patient care policies. Policies should be specific to your clinic even if owned by a hospital.
- In addition to including lines of authority and responsibilities, administrative policies may cover topics such as personnel, fiscal, purchasing, and maintenance of building and equipment.
- A description of the services that the clinic furnishes directly and those furnished through agreement or arrangement.
 - Inpatient Hospital Care
 - Physician Services
 - Any additional x-ray or specialized lab services that aren't available onsite

- ❖ It MUST be documented that the Medical Director and NP/PA review all policies annually. This can be achieved by signing and dating the manual annually!!
- ❖ Make sure that an annual policy review/update is documented. Include the physician/np/outside member! (Your Committee)
- ❖ Organize Manual according to RHC regulations.
- ❖ Keep business, personnel, and medical licenses current!! Maintain all CPR staff certifications as well.

- Make sure that patient care and administrative polices are included and current!
- Update and Maintain the organizational chart.
- Assign one person and an alternate responsibility for the manual in case of inspection. The manual should be available for any inspector at any time.

Policy and Procedure Manual

- **Tab 1**-Organizational Chart and List of Employees
- **Tab 2**-Clinic Information/ Copies of Professional Licenses for Physicians and Mid-levels
 - ✓ Medical License
 - ✓ CVs
 - ✓ NP/PA Protocols
 - ✓ Drug Enforcement Authority Prescriptive Permit
 - ✓ Certificate of Liability Insurance
 - ✓ CLIA Certificate
 - ✓ Business License

- **Tab 3**- Agreements-
 - ✓ Medical Director
 - ✓ Hospital Privileges
 - ✓ Laboratory Agreement
 - ✓ Bio-Waste Agreement
 - ✓ Confidentiality Agreement (If outside cleaning crew)
- **Tab 4**- Periodic Chart Reviews- Follow your policy
- **Tab 5**- Disaster Drills- Fire Drill, Bomb Threat, Severe weather, Evacuation Plan

- **Tab 6**-Preventative Maintenance
 - ✓ Copy of letter from certified electrician
 - ✓ CPR Certification
 - ✓ Refrigerator temperature log
- **Tab 7**-Miscellaneous
 - ✓ Exam Room Cleaning Chart
 - ✓ Checklist for Sample Drugs
 - ✓ Emergency Kit- Supplies list out
 - ✓ Encounter Form
 - ✓ Anti-Discrimination Policy

- **Tab 8-** Prior Annual Evaluations
 - ✓ Annual Evaluation – Typed up document that lays out what you found during review. This is where you want to catch errors so inspector doesn't. Signed by committee members.
 - ✓ Annual Clinic Inspection- Look at your clinic from the eyes of a two year old.
 - ✓ Annual Chart Review (10 Active and 5 Inactive)

Annual Evaluation

- Purpose of the evaluation is to determine whether:
 - 1. The utilization of services was appropriate.
 - 2. The established policies were followed
 - 3. Any changes are needed



Annual Evaluation Report

- Report should consist of all findings from Walkthrough, Chart Audit and Policy review.
- Should be signed by all committee members



Clinic Walkthrough

- A clinic walkthrough must be completed as part of your Annual Evaluation.
- This includes:
 - Room Review
 - Waiting Room
 - Bathrooms
 - Supplies
 - Medications
 - Equipment
 - Staff Education

Physical Plant and Environment

- Exit signs are clearly marked at each exit.
- Exit routes are free of barriers. Doors are locked from outside but allow exit from inside.
- Diagrams indicating Emergency exits are present.
- Clinic is clear of clutter and is clean.
- Fire extinguishers are checked monthly by staff
- Fire Drills and emergency drills are conducted and documented at least annually.
- Overhead ceiling lights are free of bugs and debris.
- Clinic does not have any exposed building materials.

- Electrical sockets are covered when not in use.
- Bathroom/clinic is handicapped accessible.
- Clinic has handicap parking spots.
- Bathrooms do not contain personal hygiene products
- Adult and Pediatric scales are balanced at least annually.
- AED is maintained and tested in accordance with manufacturer recommendations
- Cleaning policies are in place and followed
- List of all equipment by manufacturer, model and serial number.
- Preventive maintenance due dates are tracked.

Laboratory

- The lab has a CLIA certificate
- Refrigerator and Freezer temperatures are recorded daily.
- Lab Equipment is calibrated accordingly.
- External control results are logged.
- No food is stored in refrigerators that are used for vaccines/samples.
- Nothing is stored on the door in a freezer or refrigerator.
- Reagents strips and supplies are dated when opened?

Drugs and Biologicals

- Drug samples are reviewed monthly and documented.
- Samples are stored in a secure area without patient access.
- Samples are logged should a recall be issued. If completed in EMR, ensure that you are able to run a report on it.
- All medications are stored with no patient access.
- Multidose vials, ointments, and solutions are dated when opened and discarded in accordance with policy.
- Expired medications, biologicals, and supplies are discarded in accordance with policy.

Controlled Meds

- All controlled meds should be double locked and all transactions recorded.
- Log should be verified weekly by management.



Room Review

- Do not contain hazardous materials. (Cleaners, drug samples, etc.)
- Nothing is under the sinks.
- Electrical Outlets are covered when not in use.
- Sharps containers are secured
- All supplies are in date.
- Supplies should be clean with no dust or debris.
- Equipment is cleaned and disinfected prior to each patient's use.
- Equipment is not stored on floor.

- Preventative Maintenance stickers on appropriate equipment.
- Exam tables do not contain rips or tears
- Countertops are clean and not cracked.
- Review lights, walls, and flooring.
- No meds in patient rooms

Monthly Logs

- Sample Closet
- Emergency Kit
- Oxygen
- AED- Visual Check, Battery Check, Pads,
- Eye Wash Station (Weekly)



Staffing

- Change in Staff since last annual review?
- PPD status
- Staff is performing as expected – no clinical or administrative actions.
- BLS Certified?
- Staff have participated in emergency training?



Additional Items

- Hours of operation are posted
- CPR certification is up to date
- Improvements in the office or Parking Lot?
- Adding or Changing EMRs?
- Any new services that you are providing?
- Medical director is identified
- Owner of clinic is disclosed and documented.

Annual Chart Review

- 10 Active Charts and 5 inactive charts.
- 5 inactive- Transferred, Terminated or Deceased.
- When reviewing charts we are looking for the following:
 - ✓ Records are in good order- Vitals, Current Meds, Clean and clear documentation.
 - ✓ Labs, radiology and consults were recorded and documented.
 - ✓ Authorization to treat
 - ✓ Insurance verification
 - ✓ Provider signature
 - ✓ HIPAA

Emergency Preparedness

- Must address an emergency on-site, off-site and disruption of service.
 - Developing the RHC EP Plan
 - EP Policy and Procedures
 - EP Communication Plan
 - EP Training and Testing Program

Questions???



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